

JOB DESCRIPTION FOR PART-TIME OCCUPATIONAL THERAPIST

SUPERVISED BY: Executive Director and Educational Director

QUALIFICATIONS:

1. A commitment to working with young people with developmental disabilities.
2. Four-year college degree in Occupational Therapy, and a license to practice.
3. CDE Endorsement in Occupational Therapy
4. Minimum of 3 years experience with children with autism and/or developmental disabilities.
5. Minimum age of 21.
6. Maturity and reliability.
7. Good driving record and valid Colorado Driver's License.

RESPONSIBILITIES:

1. To supervise and care for students addressing their physical, emotional health and safety, recognizing their worth, affirming their abilities, and striving to promote dignity in all relationships.
2. To attend all staff meetings.
3. To attend weekly Clinical meetings.
4. To attend and participate in inservices, as appropriate.
5. To participate in Individualized Education Plan development and implementation.
6. To provide consultation to staff and parents regarding services required.
7. To be a positive role model for students, families and co-workers.
8. To provide inservice training to staff regarding OT needs of students
9. Complete and update personnel file.
10. Follow dress code appropriately.

EVALUATION: The Directors will conduct performance evaluations.

SCHEDULE: This is a part-time 20-hour/week position with the hours to be determined.